TOWNSHIP OF FRANKLIN PUBLIC SCHOOLS

Caregiver Application

The Transportation Department will make every effort to accommodate Caregiver arrangements as long as there are seats available on the bus and the guidelines listed below are followed:

- **Arrangements must be on a 5-day a week basis only, AM & PM stop must be the same NO EXCEPTIONS**.
- Caregiver Applications will not be accepted 5 days prior to the start of school or during the first 5 days of school.
- The Caregiver must be located within the district.
- During the school year this Caregiver Application must be received 5 days prior to start date of transportation.
- **A new form must be completed EACH school year and when a change, cancellation or revision of caregiver and/or babysitter occurs.**
- You can send the completed form in with your child, drop it off or mail it to Township of Franklin BOE, Attention: Transportation, 3228 Coles Mill Road, Franklinville, NJ 08322. **Only forms with original signatures will be accepted.** Please be advised that it will take **five (5) school days** for this request to be processed after being received by the Franklin Township Transportation Department. Any questions, please contact the Franklin Township Transportation Department at 856-629-9500, extension 1210.

PLEASE CHECK ONE: [   ] **New Caregiver**   [   ] **Cancellation (will revert back to home address)**
                         [   ] **Main Road Just Kids**   [   ] **Mary F. Janvier Just Kids**

Student Name_____

Attending School_____Grade_____

Caregiver_____Phone #_____

Address_____

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Custodial Parent/Legal Guardian Name: _____

Address:_____

Phone # (home)_____Phone # (work or cell)_____
                                    (circle one)

This form will only be processed if completed and signed by custodial parent/legal guardian. I hereby swear or affirm that all information set forth in this application is true.
Custodial Parent/Legal Guardian Signature_____Date_____

**************************************OFFICE USE ONLY************************************

_____Custodial Parent/Legal guardian verified according to district records
           Initialed/Dated

_____ Bus stop updated in Transfinder _____
           Initialed/Dated   New stop communicated to parent _____school_____driver _____
                                    Realtime Updated ____